



WHGGS Student Terms & Conditions

Student Name:

Annual Fees	Annual payments reduce administration overheads for the school Fee by online banking are due by the first day of each term ; Children: £170; Adults: £200 Essential materials (worksheets and reading books) to be paid for as and when required. The cost will vary according to the materials.
Payments	Online banking: Name: Watford Hindu Group, Sort Code: 09-01-54, A/C No. 07337083, Your Ref: 'Student Full Name, Post code and house number'. Please email whggs@hotmail.co.uk with your reference after payment is made
Termly fees	For students joining part-way through the year Fee by online banking; Children: £70; Adults: £70
WHG	Membership of Watford Hindu Group is mandatory to enrol in the school. This amount is £10 per family living at the same address, per year and is payable on the first day of the autumn term.
Refunds	Fees are not refundable
Data Privacy	The school will retain the information (including personal data) supplied on a paper or electronic database for the purpose of administering and managing the educational programme and all other services provided by the school. The information will be kept securely, and will be kept no longer than necessary. It may be shared with Watford Hindu Group and used for the purposes of advertising future courses and events and promoting the school. It is the responsibility of the parents to update the school on any change in circumstances, particularly mobile numbers.
Parental Consent	During the break time there is an opportunity for your child to play sports games in the playground and within the school hall. You hereby give consent for your child to take part in these activities if she/he wishes to do so. During school functions, you hereby give consent that photographs or videos may be taken of your child and used for the purposes of advertising future courses and events and promoting the school.
Code of Conduct	The SCHOOL WILL NOT Tolerate: <ul style="list-style-type: none">• Insolence to teachers, volunteers or other students in the school• Inappropriate noise during class/assembly, bullying and harassment, fighting and other aggressive behavior, hurtful name calling, stealing and swearing
School Rules	<ol style="list-style-type: none">1. Parents will be punctual in dropping and picking children from school. Please allow yourself ample time to reach school in time.2. Chewing gum is banned in the school.3. Any litter or unfinished food must be put in the bins.4. No pupil is allowed to leave the school grounds during the hours of 9.30am and 12.00 noon without the agreement of a school governor and the teacher concerned.5. Whilst the school has a "no uniform" policy, pupils are advised to dress to the common standard of decency. Caps should not be worn during class and assembly.6. Pupils are not allowed to use mobile phones/electronic devices during school hours except during the break. Any child caught using a mobile phone will have it taken away for the day and handed to the parent collecting the child. All users of the school will observe the traffic code in and out of the school. In the interest of childrens safety, it is the parent's responsibility to drop off and pick up their children from inside the main school hall.
Absences	If a student wishes to be absent for a full term for educational reasons, written notification must be given to the school one month in advance. An email to the school mailbox (whggs@hotmail.co.uk) is acceptable, but receipt must be confirmed. A decision will then be made as to whether the student will be exempt from the terms fee.
Changes to T's & C's	The school retains the right to review the above Terms and Conditions and will give parents a full term's notice during term time or one full month notice during the summer holidays before the first day of the autumn term before any change becomes effective.

I accept the Terms and Conditions at Watford Hindu Group Gujarati School.

Signed

Date.....