



WHGGS Student Terms & Conditions

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| Annual Fees | Annual payments reduce administration overheads for the school Fee by online banking are due on the first day of each term; Children: £150 Essential materials (worksheets and reading books) to be paid for as and when required. The cost will vary according to the materials. |
| Payments | Online banking: Name: Watford Hindu Group, Sort Code: 09-01-54, A/C No. 07337083, Your Ref: 'Student Full Name, Post code and house number'. Please email whggs@hotmail.co.uk with your reference after payment is made |
| Termly fees | For students joining part-way through the year Fee by online banking; Children: £50 per term |
| Refunds | Fees (either annual or termly) are not refundable. This does not affect your statutory rights |
| Data Privacy | The school will retain the information (including personal data) supplied on a paper or electronic database for the purpose of administering and managing the educational programme and all other services provided by the school. The information will be kept securely, and will be kept no longer than necessary. It may be shared with Watford Hindu Group and used for the purposes of advertising future courses and events and promoting the school. It is the responsibility of the parents to update the school on any change in circumstances, particularly mobile numbers. |
| Code of Conduct | The SCHOOL WILL NOT Tolerate: <ul style="list-style-type: none"> • Insolence to teachers, volunteers or other students in the school • Inappropriate noise during class/assembly, bullying and harassment, fighting and other aggressive behavior, hurtful name calling, stealing and swearing • Posting political opinions, advertisements or other material un-related to school business • Sharing Personal Information of any members of the WHG or WHGGS community to any external party • Unauthorised recording of any Classroom sessions <p>There will be a zero tolerance approach to non-compliance with the code of conduct</p> |
| Expectations of our Parents | Remote learning works incredibly well, but is different to classroom learning <ol style="list-style-type: none"> 1. MS Teams Chat is the school's communication platform and should be checked regularly for notices 2. School role(s), once assigned should be performed by parents to the best of their ability 3. Sign up to the Meeting Host rota and ensure you are available and prepared for your slot 4. Make sure your child(ren) is/are in a room with a plain wall as background or use a virtual background. Ideally students should not use bedrooms. 5. Parents should remain in earshot of students, particularly younger children and the school encourages parents to attend with under 5's 6. Monitor MS Teams Chat regularly during the week 7. Ensure your network connection is stable before your child starts class and monitor MS Teams chat during class in case you need to resolve technical issues. This is important if a student's connection drops during class and we want to ensure the learning experience is not disrupted |
| Expectations of our Students | Observing the school rules are important to promote learning and community <ol style="list-style-type: none"> 1. Students must be punctual for class and submit homework on time, no later than Wednesday to their class teacher 2. Whilst the school has a "no uniform" policy, pupils are advised to dress to the common standard of decency. Caps should not be worn during class and assembly. 3. Pupils should remain seated during class, unless dismissed by their teacher 4. Electronic/mobile devices used during school must be for the express purpose of learning e.g. completing quizzes |
| Complaints | Complaints should be made directly to the school mailbox, Chair or Curriculum lead |